

North Lopham Parish Council

Draft minutes of North Lopham Parish Council AGM meeting held at 7.30pm on **Wednesday 8th May 2013**, in 'The Mess', St Andrews School, North Lopham

1. **Attendance and Apologies:** Present were Heather Potter (Chair), Jan Tate, Dawn Eagle, Lesley Bird, Mick McManus, Robert Carley and Mike Cox (Clerk).
2. **Declarations of Interest :** None.
3. **Election of Officers:** Heather Potter reported that she would stand as Chair in the absence of any other nominations. All in favour. Jan Tate nominated as Vice-Chair – all in favour. Mike Cox reported that this would be his final year as Clerk.
4. **Update on co-option of a new Parish Councillor:** Clerk reported that the qualifying time for the election of a new Parish councillor had passed and was now in a position to co-opt. To date, no-one has expressed a wish to join the PC.
5. **Minutes of last meeting held 13th March 2013:** Minutes read, approved and signed.
6. **Matters arising:**
 - 20 mph speed limit – Lesley Bird reported that Norfolk County Council are considering 20 mph speed limits around schools. The PC has submitted their 'bid' to be considered for the scheme.
 - Affordable Housing and Play area - no further updates.
 - Drainage in Tanns Lane – Mick McManus identified the problem area. Clerk to contact Chris Pointer at Highways ref a site meeting.
7. **Financial Report including accounts outstanding for payment:**
 - Clerk's fees – nil.
 - Hire of The Mess - £10.00
 - Parish Newsletter - £25.50 paid
 - Insurance - £423.78
 - NALC subscription - £130.92 paidUnpaid bills to be paid and approved.

Presentation of Annual Accounts internally audited by Chris Stringfield. Clerk reported an income of £4,097.98 for last year with £4,013.67 expenses. Deposit A/C stands at £2685.50 Current A/C £725.69 – total of £3411.19. Excess of income over was £98.68. The Chair gave thanks to Chris Stringfield and a donation of £25 was approved made payable to 'St Nicholas Church'.
8. **Planning Applications:**
 - 3PL/2013/093/F – 14a The Green – approved.
 - 3PL/2012/1106/F – 73 The Street – pending.
9. **Village Plan:** The Clerk reported on information regarding Neighbourhood Plans and discussion with Judith Farren-Bradley who had knowledge of the subject. The PC asked the Clerk to pursue the matter.
10. **Footways, Footpaths and Roads:**
 - Jan Tate reported on the road repairs and re-surfacing programme in the village which are imminent.
 - Tribunal regarding proposed Rights of Way – Clerk reported on the proposed Rights of Way to be held on Tuesday 3rd September to Thursday 5th September 2013
11. **Community matters:**
 - Cemetery – War Graves Commission. Clerk reported that he had contacted the WGC regarding an unsafe headstone of Sgt Guy Maudent which was in need of repair or replacement. The WGC will assess the situation and update the Clerk regarding this.
 - Federation Consultation for St Andrews/All Saint's Schools. Chair asked for comments on the proposal. All in favour.

12. **Correspondence:**

- A letter from Mr Jonathan Rednall was read – it described a distressing attack by an unsupervised dog on his land where a deer was attacked and killed having been forced into his pond. His children had witnessed the incident. The owner of the dog brought this to Mr Rednall's attention at the time and admitted that the dog was off the lead and out of her control. Although Mr Rednall does not advocate this, the Clerk reiterated that farmers are entitled to shoot loose dogs worrying livestock. Dog owners should be aware and are reminded that dogs should be under control when walking through farmland.

13. **Items for next Agenda:**

- Rights of Way tribunal.
- Affordable housing.
- Neighbourhood Plan.
- 20mph speed limit.
- Drains in Tanns Lane.
- Hedges.

14. **Comments from the floor:**

Mr Hammond expressed his dissatisfaction with the volume, speed and noise of heavy vehicles through the village. A discussion took place.

There being no further business the meeting closed at 9.10pm.

Date & Time of next meeting - Wednesday 10th July 2013 at 7.30pm in The Mess, St Andrews School, North Lopham.